

27 October 1960

MEMORANDUM FOR: Director of Training

THROUGH : Executive Officer

SUBJECT Weekly Activities Report No. 13 - 13B
Instructional Services Branch
14 - 27 October 1960

I. SIGNIFICANT ITEMS

A. Film Production

1. Security Film

25X1A9a

Subsequent to submission of the last activities report, [REDACTED] and I discussed at some length the question of whether or not the difference in quality between the sync-sound and the voice-over narration would be truly objectionable to viewing audiences. All three of us feel that this is too fine a picture and represents too much effort to have it spoiled by something that should and could be corrected.

25X1A5a1

Ch/ISB again conferred with sound technicians at [REDACTED] 25X1A5a1 in an attempt to analyze the quality change. They were of the opinion that accoustical changes on the sound stage were responsible. Consequently, [REDACTED] 25X1A9a spent most of 18 October at [REDACTED] 25X1A5a1 adjusting the set and making tests. When it was felt that the quality closely matched the original sync-sound quality, we proceeded to re-record a good portion of the narration.

25X1A9a

25X1A5a1

[REDACTED] has listened to the re-recordings and has stated that they come so close to the originals that no change will be detected.

We feel that the time and effort was well spent. [REDACTED] 25X1A5a1 has been requested to finish the picture as soon as possible. Their best estimate at this time is 6-8 weeks hence.

2. DD/I Film

The script for parts 2 and 3 of this film has been read

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25X1A9a

and approved by [REDACTED] Ch/IS/OTR. Scripting on the balance continues.

B. Audio Aids Section

Nothing of significance to report.

C. Visual Aids Section

The following is a list of work projects completed during this reporting period:

Intell School

1. Material kits lettered for identification. (40 kits)
2. Display signs "Current Intell Briefing" with wooden stands. (2)
3. Large name signs (25) with wooden holders. (5)

Ops Support

1. Charts, large size: "Clandestine Funding", "Project X cost for 1 year." (2)

Ops School

1. Copy prepared for reproduction "blow-up", large size. "OTR Missions".
2. Schedule board for storage and lend-out, operations films. (60 titles)

Intell Prod. Faculty

1. "Conference Techniques" course, name cards for conference table. (22)
2. Blackboard mounted and fastened IPF classroom.

IAS

1. Device, training for classroom use, clock, Chinese numerals.

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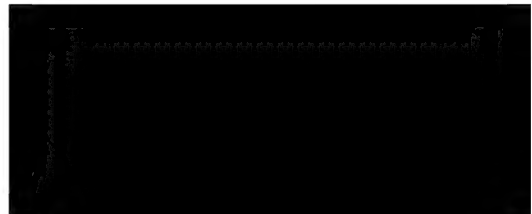
2. Mounting and lettering "area photographs for display. (10)

Management

1. Device, training, "Organization & Planning", involving lettering, wood construction, finishing and painting. Total 5 major parts, including one part of 130 pieces.

Miscellaneous signs, and small constructions for:

1. Clerical Training
2. Registrar
3. IAS
4. ITC
5. Intell School



25X1A9a

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